

# Staying Safe in the work place



In these ever-changing times it has never been more important to make sure we're doing everything we can to minimise the risk to ourselves and others. As your employer, AZebra have issued statements to our clients guiding them on how to ensure your work place is safe. We have a process for reporting health and safety issues at client sites, and this includes the danger of COVID19 during this pandemic. The Government have issued detailed guidance to employers on how to work safely during the pandemic. This details out all the steps your end hirer will be taking to ensure your safety at work.

Ultimately, it's the end hirer that is responsible for your health & safety at work, however, there are steps that you the individual can take to minimise the risk even further.

## **Carry out your own COVID-19 risk assessment**

Before restarting work, you should ensure your safety in the work place by:

- Carrying out your own risk assessment within your work area
- Consulting with your end hirer and trade unions
- Sharing the results of your risk assessment and any issues with AZebra

## **Develop cleaning, handwashing and hygiene procedures**

You should increase the frequency of handwashing and surface cleaning by:

- Follow the guidance on hand washing and hygiene
- Avoid touching your face
- Cover your nose and mouth when coughing or sneezing
- Use hand sanitiser around the workplace, in addition to washrooms
- Frequently cleaning and disinfecting your own work space

## **Travelling to work**

Public transport may be the only option, but consider alternative travel to work:

- Driving
- Cycling
- Walking

## **Social Distancing**

Where possible, you should maintain 2m between people by:

- Avoiding sharing workstations
- Adhering to measures that your end hirer has put in place to assist in social distancing, such as floor tape, one-way traffic and avoid unnecessary meetings

## **Feeling unwell**

If you begin to feel unwell and start displaying symptoms of COVID 19 you must follow the below steps:

- Stay at home and do not travel into work
- Notify your end hirer and AZebra
- Call 111 to discuss your symptoms
- Take advice on next steps and self-isolation

For more information from the NHS on COVID19 please [click here](#)

**If you have any questions relating to Health & Safety in the work place please contact our help team on: [help@zebragroup.co.uk](mailto:help@zebragroup.co.uk)**

**Stay safe and stay well.**